



Tamil Nadu e-District

User Manual

Generation of Challan with Online
payment

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E-DISTRICT TAMIL NADU USER MANUAL (Government of Tamil Nadu)

1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

2. General Information

Let's Start!!


2.1. Tools Required




You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)

2.2. Starting your Computer

Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up

	<ol style="list-style-type: none">1. Switch 'ON' the UPS only after you have switched 'ON' the power socket2. Switch 'ON' the computer only after you have switched 'ON' the UPS3. Switch 'OFF' the power socket in there is an electrical spark in the socket
	<ol style="list-style-type: none">4. Do not start the computer in case the UPS is not fully charged5. Do not start the computer in case any of the wires are in contact with water sources / moisture
	<ol style="list-style-type: none">6. In case you are not sure whether the computer is connected in the right way - please contact the system engineer

3. Purpose

The purpose of this User Manual is to help user in running E-District application. The manual consist of steps used for registering service request and processing of application request at different levels using e- district Application.

4. Scope


The scope of this document is to provide Support and Guidance to End Users to access the e-district application.

5. Getting Started

Following points and guidelines may be referred while accessing the e-district application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

To launch E district - **ONLINE**

- a. Double click on the  to open the browser
 - i. The browser will be open with default page or blank page
 - ii. Enter the URL and press enter button on keyboard

User starts with the given steps after opening the internet explorer

STEP 1: Open the Tamil Nadu eSevai website by typing the below given URL in address bar of browser

URL: <https://tnesevai.tn.gov.in/Default.aspx>

STEP 2: Below Screen will display.



➔ e-Sevai Services through Common Service Centers (CSC's)

➔ Sign In

Tamil Nadu e-Governance agency (TNeGA) has developed e-Sevai application for online delivery of various citizen centric services of government department to public through Common Service Centers (CSC's). Tamil Nadu has about 10443 CSC's and the citizens can avail these government services by approaching the nearest (CSC's). The list of services provided is as follows,

- REV-101 Community certificate
- REV-102 Nativity certificate
- REV-103 Income Certificate
- REV-104 First Graduate Certificate
- REV-105 Deserted Woman Certificate
- REV-106 Agricultural Income Certificate
- REV-107 Family Migration Certificate
- REV-108 Unemployment Certificate
- REV-109 Widow Certificate
- REV-111 Certificate for Loss of Educational Records due to disasters
- REV-113 Inter Caste Marriage Certificate
- REV-114 Legal Heir Certificate
- REV-115 Other Backward Classes (OBC) Certificate
- REV-116 Residence certificate
- REV-117 Small / Marginal Farmer Certificate
- REV-118 Solvency Certificate
- REV-119 No Male Child Certificate
- REV-120 Unmarried Certificate
- REV-401 Licence under Pawn Broker Act
- REV-402 Money Lender's Licence

[Click here for More Service's Informaion](#)

tnelcchn009-01

.....

LD47A

Captcha is not case sensitive

Id47a

Login Reset

[Forgot Password?](#)

CONTACTS

TamilNadu e - Governance Agency
No. 5/9, TNHB Building,
Kavingar Bharathidasan Road,

HELP DESK

esevai_helpdesk@cms.co.in
Toll Free Number : 18004251333

6. The Objective of E-district Tamil Nadu

E-District Tamil Nadu application will allow citizen to apply, pay, track and receive on-line various services as stated below from stipulated Government authorized named LMK/Department centres or Government offices/counters:

1. Issuance of Birth Certificates COC
2. Issuance of Death Certificate COC
3. Agriculture Income Certificate
4. Unemployment Certificate
5. Widow Certificate
6. Family Migration Certificate
7. Electricity Bill Payment Service etc..

7. IFH - Generation of Challan with Online payment

STEP 1: Open the e-Sevai Government of Tamil Nadu link.

STEP 2: Operator Login Page display like this.

STEP 3: Enter the Correct login credentials.

STEP 4: Click on Login.

7.1.Operator Login



**COMMISSIONERATE OF e-GOVERNANCE
TAMIL NADU e-GOVERNANCE AGENCY**
INFORMATION TECHNOLOGY DEPARTMENT, GOVERNMENT OF TAMIL NADU



e-Sevai
இணைய சேவை இணிய சேவை

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e-Sevai Services through Common Service Centers (CSC's)

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- REV-402 Money Lender's Licence

[Click here for More Service's Informaion](#)

Sign In

TNACTRI015-01



Captch:
sensitiv

Click on Login

Enter Captcha Code

Login

Reset

[Forgot Password?](#)

CONTACTS

TamilNadu e - Governance Agency
807, 7th Floor,
PT Lee Chengalvarayan Naicker Building,
Anna Salai (Mount Road), Chennai - 600 002

HELP DESK

esevai_helpdesk@cms.co.in
Toll Free Number : 18004251333

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[Privacy Policy](#)

[Compatible Browsers](#)
Application Version - 4.0.0.0
[Release Notes](#)

STEP 5: Click on Services.

STEP 6: Click on Integrated Financial and Human Resource Management System (IFHRMS)



The screenshot shows the TNeGA Services menu. On the left, there is a navigation sidebar with 'Dashboard', 'Wallet Recharge Reprint', 'Services', and 'Receipt'. The 'Services' menu is expanded, showing 'DEPARTMENT WISE', 'SERVICE WISE', and 'SEARCH' options. A list of departments is displayed, including Agriculture, Anna University, BC MBC and Minority Department, Chennai Metro Water Supply & Sewerage Board, Chennai Traffic Police, Civil Supplies and Consumer Protection Department, Commissionerate of Municipal Administration, Commissionerate of Transport, Department of Handloom and Textiles, Director of Social Welfare, Directorate for Welfare of Differently Aabled, Directorate of Boilers, Directorate of Fire & Rescue, Directorate of Public Health and Preventive Medicine, Drugs Department, Employment and Training, Fisheries, Greater Chennai Corporation, Horticulture, Inspector General of Registration, Integrated Financial and Human Resource Management System (IFHRMS), Revenue Department, Tamil Nadu Electrical Inspectorate (TNEI), Tamil Nadu Housing and Urban Development, TANGEDCO, TN Police Department, and TNEGA. Two callout boxes are present: one pointing to the 'Services' menu item with the text 'Click on Services', and another pointing to the 'Integrated Financial and Human Resource Management System (IFHRMS)' option with the text 'Click on IFHRMS Department'. On the right side of the screen, there is a user profile section with the following details: Name: Operator 1, Center: Madhavaperumalkoil Panchayat - TACTV TACTRI015, Center Code: TACTRI015, Counter: 1, Wallet Type: Prepaid, Wallet Amount: 622.00, and Share: 0.00.

STEP 7: Click on Generation of Challan with Online payment.

The screenshot shows the TNeGA Services page. The 'Services' menu is selected, and the 'DEPARTMENT WISE' section is expanded to show 'Integrated Financial and Human Resource Management System (IFHRMS)'. The 'SERVICE WISE' section is also expanded, showing two options: 'IFH-401 Generation of Challan with Online payment' and 'IFH-402 Challan Generation Only'. A callout box points to the 'IFH-401 Generation of Challan with Online payment' option with the text 'Click on Generation of Challan with Online payment'. The page also displays a 'Back' button, a 'Showing 1 to 2 of 2 entries' message, and a pagination control with 'Previous', '1', and 'Next' buttons. On the right side, the user profile section is visible with the same details as in the previous screenshot: Name: Operator 1, Center: Madhavaperumalkoil Panchayat - TACTV TACTRI015, Center Code: TACTRI015, Counter: 1, Wallet Type: Prepaid, Wallet Amount: 622.00, and Share: 0.00.

After clicking on the IFH-401 Generation of Challan with online payment it will redirect to the Generation of Challan with online payment page like below screen. Need to fill the below mandatory input fields.

Under Department Details- Department, District, DDO name must be selected from the dropdown. DDO code will auto populate. Department Reference No needs to be entered, it is optional.

Department Details

Department*	District*	DDO Name*
Commissionerate of Transport	THANJAVUR	DEPUTY TRANSPORT COMMISSIONER THANJAVUR
DDO Code	Department Reference No	
19010103	TN-7658	

Period details are optional to fill.

Period Details

From Date	To date
20-Nov-2019	30-Nov-2019

Remitter Details - Remitter Type, Remitter Name, Contact No, Block/Street, City, State, Pincode must be entered. PAN and Aadhaar No are optional.

Remitter Details

Remitter Type*	Remitter Name*	PAN
Others	Guru	BDFPG8070P
Contact No*	Block/Street*	City*
9094563555	NO-5B/1, gandhi street	Chennai
State*	Pincode*	Aadhaar No
Tamil Nadu	600010	979787564769

Service Details - Receipt Type, Sub Type must be selected from dropdown. Account No will auto populate, Amount and Department Reference No (optional) must be entered. User can add or delete service types using the Edit/delete button.

Service Details

Receipt Type*	Sub Type*	Account No*
<input type="text" value="Transport Fees"/>	<input type="text" value="ISSUE OF NOC"/>	<input type="text" value="004100101AA21456"/>
Amount (Rs/-)*	Department Reference No	<input type="button" value="Add"/> <input type="button" value="Reset"/>
<input type="text" value="1500"/>	<input type="text" value="VT-87786"/>	

Receipt Type	Sub Type	Account No	Amount (Rs/-)	Department Ref No	Action
Transport Fees	REPLACEMENT OF DL	004100101AA21456	1000.00	BT-77578	<input type="button" value="Edit"/> <input type="button" value="delete"/>

After filling all mandatory fields, Department amount, Service Charges will be shown and same will be deducted from operator wallet.

Payment Details

Department Amount*	User Charge*	Total Amount*
<input type="text" value="1000.00"/>	<input type="text" value="50.00"/>	<input type="text" value="1050.00"/>
<input type="button" value="Submit"/> <input type="button" value="Clear"/>		

To process the payment the user need to click the “Submit” button.

After submitting the request, if transaction is confirmed success message will be received with “Print Receipt” and “Print Challan” button to download the receipt.

IFH-401 Generation of Challan with Online payment

✔ Transaction No : TNTACTRI01500054

Department Details

Department*	District*	DDO Name*
<input type="text" value="Commissionerate of Transport"/>	<input type="text" value="VILLUPPURAM"/>	<input type="text" value="DEPUTY TRANSPORT COMMISSIONER,VILLUPPURAM"/>
DDO Code	Department Reference No	
<input type="text" value="24010048"/>	<input type="text"/>	

On completion of successful payment click <Print Receipt>, receipt will download in PDF format.

Receipt Format.

 தமிழ்நாடு அரசு / Government of Tamil Nadu இ-சேவை மையம் / e-Sevai Centre		
ரசீது / RECEIPT		
ரசீது எண் / Receipt No: TN-17720190820000 விண்ணப்பதாரர் / Applicant Name: Guru	துறை குறியீடு எண் / Department Reference No: 201908000858 பரிவர்த்தனை எண் / Transaction No : TNTACTRI01500055 விண்ணப்பித்த தேதி / Application date : 20-08-2019 15:51:07 விண்ணப்பித்த சேவை / Applied for Service : IFH-401 Generation of Challan with Online payment	
துறையின் பெயர் / Department Name: கருவூலக் கணக்குத் துறை / Department of Treasuries and Accounts		
பணம் செலுத்திய விவரம் / Payment Details		
விவரங்கள் / Particulars	செலுத்தும் முறை / Payment Mode	செலுத்தப்பட்ட தொகை (ரூ) / Amount Paid (Rs)
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges	Cash	105.00
ரூபாய் எழுத்துக்களில் / Amount in words (Rs): One Hundred Five only.		
மையப் பெயர் & குறியீட்டு எண் / Centre Name & Code : Madhavaperumalkoil Panchayat -TACTV-TACTRI015		கையொப்பம் / Signature of the Centre Operator

User can have printout of this PDF receipt.

On completion of successful payment click <Print Challan>, receipt will download in PDF format.

Challan Format.

Government of Tamil Nadu

Challan Deposit

Customer Copy



Challan No	201908000858	Challan Date	20-08-2019	Payment Date	20-08-2019
Challan Valid Till	01-01-1900	Remitter Type	Others	Remitter Code	Others
Remitter Name	Guru	Aadhar No.		Remitter Address	No.16,venugopal st, srilakshmi nagar, Chennai, TN, 600095
Department	Commissionerate of Transport	District	NAMAKKAL	DDO Code	27010010
Department Transaction Id		Office Name		Office Code	
DDO Name	REGIONAL TRANSPORT OFFICER,NAMAKKAL SOUTH	Bank Ref.no		Amount	100 INR.

Receipt Type	Sub Type	Acct Code	Amount	Department Ref. No.
Transport Fees	DL EXTRACT	004100101A	100.00	

Payment Mode

Online.

Amount (in Words)

One Hundred only.

For Bank Use

Remitter Signature

Branch Stamp & Signature of Cashier

User can have printout of this PDF Challan.

8. Disclaimer

User manual is prepared as per the existing application; however actual screen shots may vary for few cases